

Customer Information Sheet
ECUA Submittal Processes
For
New Water and Sanitary Sewer Services

ECUA has two (2) submittal processes for projects obtaining water and sewer service. The first is called a “Single Service Connection” and the other consists of projects that involve an extension to ECUA’s utilities. Information on these two submittal processes is show below.

Single Service Connection

A single service connection consists of a privately owned, operated, and maintained water and/or sewer and/or fire lines that serves only one service location. An exception to this is sewer service utilizing a pump station which is considered an extension to the ECUA sewer system (see below). For single service connections the owner/developer is required to send ECUA three (3) copies of a site plan and a “Request for Single Service Connection Information Sheet”. Information shown on the site plan should include the following:

- Location and size of existing water and sewer lines.
- Location and size of proposed water and sewer services to the owner’s project.
- Structures, pavement and other improvements either existing or proposed on the owner’s property and adjacent right of way.
- Location of proposed water meter box and backflow preventer.

ECUA will review the request and respond back to the owner. The owner will be notified in this letter as to whether or not the proposed water and sewer services qualify as single service connections and how the owner is to proceed with their project.

Utility Extensions to ECUA’s Systems

Projects that require extensions to ECUA’s water and/or sewer mains, or serve more than one building from a single point of connection will require a full-scale submittal process to ECUA. ECUA’s Engineering manual describes the submittal process and is available at the ECUA’s Engineering Department for a small fee.

For a single residential home a submittal is not required.

If additional information is required, please contact ECUA’s Engineering Department at 969-3310.

Request for Single Service Connection Information Sheet



Date _____

Name of Project _____ Area (Acres) _____

**PROJECT ADDRESS - *THIS INFORMATION IS REQUIRED TO PROCESS APPLICATION
(ATTACH LOCATION MAP)** _____

Type Development: Commercial _____ Industrial _____ Other _____
(Explain) _____

Number and/or Size of Units _____

Owner of Property _____

Address _____ City _____ State _____ Zip _____ Phone _____

Signature of Submitter _____ Title _____

Name Printed or Typed _____ Phone _____ Fax _____

SERVICE REQUESTED

☐ **Potable (Drinking) Water**
Size Service _____ Size Meter Requested _____
Estimated Flow (Average Day) _____ Gallons per Day

☐ **Irrigation**
Size Service _____ Size Meter Requested _____
Estimated Flow (Average Day) _____ Gallons per Day

☐ **Fire**
Size Service _____
Estimated Flow (Average Day) _____ Gallons per Day

☐ **Sanitary Sewer**
Size Lateral _____
Estimated Flow (Average Day) _____ Gallons per Day

How will water and sewer be provided if not from ECUA?

FOR ECUA USE:

Map Page _____

ECUA Sanitation: _____

Prepared By _____ **Date** _____ **Reviewed By** _____